

**Move in / Move out Cleaning and/or  
Make Ready (Properties going on the Market)**

**Kitchen:**

Clean interior/exterior of refrigerator/freezer shelves, drawers, egg racks, ice trays, door handle and top  
Clean stove top, drip pans, under burners, grill, oven racks and oven  
Clean interior/exterior of cabinets, shelves/drawers  
Clean countertops  
Clean sinks, disposal, polish chrome  
Remove cobwebs  
Clean light fixtures  
Dust/wipe baseboards  
Vacuum/clean floors

**Bathroom(s):**

Clean and disinfect tub/shower  
Clean and disinfect sink  
Clean countertop  
Polish chrome fixtures  
Clean and disinfect toilet, tank, seat/lid, and paper holder  
Clean light fixtures  
Remove cobwebs  
Clean mirrors  
Wipe down outside/inside medicine cabinets and drawers  
Dust/wipe baseboards  
Clean floors

**Bedroom(s):**

Dust all areas/remove cobwebs  
Clean inside closets  
Clean inside/out shelves and cabinets  
Remove fingerprints from doorframes, switch plates  
Clean light fixtures  
Clean mirrors  
Empty trash  
Clean windowsills  
Dust/wipe baseboards  
Vacuum/clean floors

**Entry/Hallway/Stairs:**

All areas dusted/remove cobwebs  
Closets cleaned  
Shelves/cabinets (inside/out)  
Fingerprints removed from doorframes, switch plates  
Light fixtures

Mirrors cleaned  
Trash emptied  
Windowsills cleaned  
Dust/wipe baseboards  
Floor vacuumed/cleaned

**Living, Dining, Office:**

All areas dusted/remove cobwebs  
Closets cleaned  
Shelves/cabinets (inside/out)  
Fingerprints removed from doorframes, switch plates  
Light fixtures  
Clean patio doors  
Mirrors cleaned  
Trash emptied  
Windowsills cleaned  
Dust/wipe baseboards  
Floor vacuumed/cleaned

**Laundry/Utility Room:**

Dust walls and remove cobwebs  
Washer, around rim  
Dryer, lint trap, around rim  
Shelves/cabinets (inside/out)  
Counters  
Light fixtures (if reachable)  
Dust/wipe baseboards  
Floor vacuumed/cleaned

**Add ons:**

Clean baseboards and ceiling fans  
Window cleaning from inside  
Wall cleaning (if latex paint)  
Carpet shampooing  
Dry carpet cleaning  
Aroma scent  
Carpet deodorizing